

**Minooka Elementary School District 201**  
Board of Education Meeting Minutes

Committee of the Whole  
District Office Board Room

Monday, October 16, 2017

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas (arrived 6:10 p.m.)  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

Ed Cronin

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Andy Karceski, Tom Lancaster, Chris Chamblee, Kevin Smith, Aaron Souza, Allison Selk, Tiffany Staab, Colleen Bogart and Lori Shanholtzer.

**2. Public Comment**

None

**3. Review of the Agenda**

- 3.01 Personnel** - Dr. Monn went over the personnel report with the Board.
- 3.02 Approval of Syserco Service Agreements for Allerton Controls** - As we begin the process of upgrading our building control systems, we also want to ensure that we are proactively maintaining all equipment. The scope of services to be covered can be found in the service agreement on the district's website electronic board packet. Each of our seven buildings would have their own identical service agreement. These are one year service agreements. The price for each individual school is \$2,360, bringing our total to \$16,520 for all seven schools.
- 3.03 Notice of FOIA Requests** - One FOIA request was received by Kirk Allen from American Watchdogs. Items requested were information pertaining to school district debt and superintendent's employment contract.
- 3.04 Acceptance FY2017 Audit** - Tom Lancaster and Chris Chamblee from Wermer, Rogers, Doran & Ruzon presented the FY2017 financial audit to the Board.
- 3.05 Approval of 2018 Life Safety Work to Tower Construction for \$1,632,000** - We conducted the rebid in September with a bid opening on October 3, 2017. Seven bids were received with Tower Construction of Mokena as the low bidder with a base bid of \$1,535,000. Two alternates were also requested which would add \$97,000 to the bid, bringing the low bid total to \$1,632,000. STR has conducted a scope review with Tower Construction and our satisfied that they understand and are capable of performing the work. Administration recommends awarding the bids for the Life Safety Work to Tower Construction in the amount of \$1,632,000 as presented. All work will be performed in the spring and summer of 2018.

**3.06 Approval for Minooka CCSD 201 to join the Consortium for Educational Change -** CEC helps school systems across the country thoroughly understand their own strengths and opportunities, build mutually respectful collective bargaining relationships, create District, School and Team/Grade Level Leadership Teams, and establish effective and honest communication structures that include all three anchors. CEC's consultants build individualized supports for each school and district, with a focus on collaboration and capacity-building. In order for our District to become one of the member districts of the CEC, a co-signed letter from the Board, Superintendent and the Minooka Elementary Education Association must be approved by the Board. The annual dues for membership is \$1,500.

**4. Transportation - Update**

Dr. Monn reported that Jackie Hardie has resigned and the interview process will be in the coming week to replace her.

**5. Operations and Maintenance - Update**

Kevin Smith shared information about the Syserco Service Agreements for Allerton Controls. He also stated that the boiler replacement is ahead of schedule.

Kevin Smith shared information regarding the damage to the Minooka Elementary School playground. He stated they are currently fixing problems as they arise but it will eventually have to be replaced. It would be cheaper to replace than to constantly refurbish. Currently the Minooka PTO is also getting quotes that they will propose to the board to help with the cost.

**6. Technology – Update**

Aaron Souza reported that the new copy machines have been installed at Minooka Elementary. Next on the plan will be replacing Minooka Junior High School machines and then Walnut Trails. He will be sharing a report on how much we have saved in the coming board meetings.

Aaron Souza reported that the next project he will be working on will be to re-evaluate the teacher grade book system and he will be sending out a survey to staff.

**7. Board of Education Topics**

None

**8. Executive Session**

None

**9. Adjourn**

Moved by Skwarczynski, seconded by Allen to adjourn the Committee of the Whole Meeting at 6:49 p.m.

Aye: Skwarczynski, Allen, Clucas, Cronin, Thompson, Satorius

Motion Carried at 6:49 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary

**Minooka Elementary School District 201**  
Board of Education Meeting Minutes

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Regular Meeting

Monday, October 16, 2017

Minooka School District Board Room

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas  
Andy Karceski  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

Ed Cronin

**1. Call to Order**

The meeting was called to order at 7:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Aaron Souza, Allison Selk, Tiffany Staab, Tiffany Lelli, PJ Leitherer, Megan/Andrew Lennon-Rios, Karen/Eric Anderson, Jason/Elizabeth Boersma, Tim/Katie DelBuono, Kathleen Cheshareck, Mary Lou Romashko, Michelle Hanley, Jeana Pekol, Jill Lustik, Jason Finkelstein, Ciara Manno, Ruth Satorius, Sara Monroe, Gina Ruggeri, Natalie Baxter, Sara Smith, Jacki Harig, Monica Totaro, Ryan Kabara, Amy Larson, Sarah Smith, Megan Olin, Ashley Webb, Monica Wunderlich and Lori Shanholtzer.

**1.01 Approval of Agenda**

Moved by Skwarczynski, seconded by Thompson to approve the agenda as presented.

Aye: Skwarczynski, Thompson, Allen, Clucas, Satorius

Motion Carried.

**1.02 Appoint New Board Member**

Moved by Clucas, seconded by Skwarczynski to appoint new board member Andy Karceski.

Oath was administered by Board President James Satorius.

Aye: Clucas, Skwarczynski, Allen, Thompson, Satorius

Motion Carried.

**2. Public Comments and Recognitions**

**2.01 Comments from Employees and the Public**

None

**2.02 Walnut Trails 1st Place Summer Reading Challenge**

The Scholastic Summer Reading Challenge is a program available to schools and organizations worldwide. This year Walnut Trails Elementary School finished in first place in Illinois! Over 400 students from Walnut Trails participated, logging a total of 281,736 during the 18 week long program. Walnut Trails will join other state winners in the 2018 Scholastic Book of World Records. The student who logged the most minutes was Mason Vogt with 14,978 minutes read. Mrs. Mary Lou Romashko presented the information to the Board.

**2.03 Students of the Month Recognition**

Students of the Month from MIS and MJHS were honored by the Board and read speeches to the public.

### **3. Consent Agenda**

Moved by Clucas, seconded by Allen to approve the list of bills, minutes from September 18, 2017 regular board meeting, minutes from October 5th & 10th special board meeting, treasurer's report, list of bills, Grundy County Preschool reports, destruction of the closed session recordings from October 2015, FOIA requests, Syserco Service Agreements for Allerton Controls, and acceptance of FY2017 Audit as presented.

Aye: Clucas, Allen, Karceski, Skwarczynski, Thompson, Satorius  
Motion Approved.

Moved by Skwarczynski, seconded by Thompson to approve the personnel report as presented.

Aye: Skwarczynski, Thompson, Allen, Clucas, Karceski, Satorius  
Motion Approved.

### **4. Discussion and Information Items**

#### **4.01 School Improvement Plans - Minooka Elementary School and Minooka Intermediate**

Minooka Elementary School Principal Natalie Baxter, Asst. Principal Gina Ruggeri and Teachers Sarah Smith, Amy Larson, Ryan Kabara shared their school improvement plan with the Board.

Minooka Intermediate Teachers Megan Olin, Ashley Webb and Monica Wunderlich shared their school improvement plan with the Board.

#### **4.02 Preliminary 2017 Tax Levy**

Administration will prepare the 2017 Tax Levy in Tentative form for the November Board meeting, at which time the board must establish and publish notice of a public hearing on the proposed tax increase. State law requires the tax levy to be adopted and filed by the last Tuesday in December, which this year likely falls on December 19th due to the holidays.

### **5. Action Items**

#### **5.01 Approval of 2018 Life Safety Work to Tower Construction for \$1,632,000**

Moved by Skwarczynski, seconded by Clucas to approve the 2018 Life Safety Work to Tower Construction for \$1,632,000 as presented..

Aye: Skwarczynski, Clucas, Allen, Karceski, Thompson, Satorius  
Motion approved.

#### **5.02 Approval for Minooka CCSD 201 to join the Consortium for Educational Change**

Moved by Thompson, seconded by Karceski to approve Minooka CCSD 201 to join the Consortium for Educational Change as presented.

Aye: Thompson, Karceski, Allen, Clucas, Skwarczynski, Satorius  
Motion approved.

### **7. COMMUNICATION**

#### **7.01 Administrative Reports**

##### **Dr. Monn Report**

- Dr. Monn shared with the Board that insurance benefit renewals had a 10% increase in premiums this year. He stated that claims have climbed so the district will need to increase the amount that employees pay.
- Dr. Monn updated the Board on student enrollments according to the evidence based model that was due October 15th. Teacherease vs. SIS program enrollment was only off by a couple students.
- Dr. Monn shared information regarding SB 1947 and the new Evidence Based Funding.

### **Dr. Ruland Report**

- Dr. Ruland stated that the Title One Plan was submitted and was sent back for minor revisions and all other Title Grants were also submitted.
- Dr. Ruland shared that the librarians inquired about a library grant that is available through the Secretary of State. Application has been filed and the district could receive approximately \$3,000.

### **7.02 Board Topics**

None

### **8. Executive Session**

Moved by Clucas, seconded by Skwarczynski to go into closed session to discuss the appointment, employment, compensation, discipline, performance, and/or dismissal of employees, negotiations, the purchase of real property, confidential student matters, and/or litigation.

Motion Carried at 8:32 p.m.

Aye: Clucas, Skwarczynski, Allen, Karceski, Thompson, Satorius

Motion Carried

Moved by Clucas, seconded by Skwarczynski to return to open session at 9:04 p.m.

Motion Carried at 9:04 p.m.

Aye: Clucas, Skwarczynski, Allen, Karceski, Thompson, Satorius

Motion Carried

### **9. Action as a result of Executive Session from Committee of the Whole**

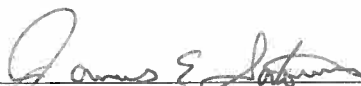
None


### **10. Adjournment**

Moved by Thompson, seconded by Karceski to adjourn the regular meeting at 9:05 p.m.

Aye: Thompson, Karceski, Allen, Clucas, Skwarczynski, Satorius

Motion Carried at 9:05 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary