

**Minooka Elementary School District 201**  
Board of Education Meeting Minutes

Committee of the Whole  
District Office Board Room

Monday, January 22, 2018

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas  
Ed Cronin  
Andy Karceski  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Allison Selk, Tiffany Staab, Kevin Smith, Aaron Souza and Sara Piotrowski.

**2. Public Comment**

None

**3. Review of the Agenda**

- 3.01 Personnel** - Dr. Monn went over the personnel report with the Board.
- 3.02 Notice of FOIA Request** - There were two FOIA request received this month. Information regarding the FOIA requests can be seen on the electronic board packet.
- 3.03 PMA Securities Financial Advisory Agreement** - Dr. Monn shared with the Board the agreement with PMA Securities. The financial advisory agreement lays out the terms for their continued partnership with Minooka CCSD 201 for any bonds authorized by the March 20, 2018 referendum.
- 3.04 Pro-Motion Business Proposal** - Dr Monn shared with the Board the proposed Pro-Motion Business proposal. The proposal allows the athletic department to collaborate with Pro-Motion with the vision of offering education for best practices regarding injury prevention and concussion information to our stakeholders.
- 3.05 Board Policy 5:185 Family and Medical Leave** - Dr. Monn shared the first reading of Board Policy 5:185 Family and Medical Leave.
- 3.06 Semi-Annual Review of Closed Session Minutes** - Closed session minutes from July 2016 to December 2016 were shared with the Board. The recommendation will be to open these minutes to the public.
- 3.07 Amendment to STR Architect Contract** - To continue the design of the proposed 5-8 building on Seil Rd, we engaged with STR to develop an agreed amendment to their original 2002 contract. We have settled on 6.4% of the construction cost of the building, which is currently estimated at approximately \$45,000,000. At that amount the fees would come to \$2,880,000, but construction costs are fluctuating as further design continues. The final fees would not be determined until final construction occurs, which is dependent on the passage of the building referendum.

**3.08 Approval of contract with Trane for retrofit and ongoing maintenance of the chiller at Minooka Junior High School** - Director of Buildings and Grounds Kevin Smith has worked to develop a strategy to address the aging chiller at Minooka Junior High School. Director Smith has negotiated the R'newal price down to \$108,307, and therefore Administration is recommending the Board approve the attached R'newal contract with Trane Building Services. The contract comes with a five year warranty on the new compressors and the labor to install them.

**4. Transportation - Update**

No report.

**5. Operations and Maintenance - Update**

Kevin Smith reported he is collecting information on whether we will need new vehicles for his department. He will bring information to the February Board meeting.

Kevin Smith reported that MJHS chiller is old and failing and the cost to replace entire system would be \$320,000, just controls would cost \$120,000. He also stated that there have been problems with the heat controls at Walnut Trails.

**6. Technology – Update**

Aaron Souza reported that E-rate bids are out and also that Walnut Trails will need updating to their tech wiring.

Aaron Souza and Kevin Smith also shared they are investigating a new key fob system district-wide. Current key fob system is very old and requires a lot of work to just program a new employee (joins or leaves).

**7. Board of Education Topics**

None

**8. Executive Session**

None


**9. Adjourn**

Moved by Skwarczynski, seconded by Allen to adjourn the Committee of the Whole Meeting at 6:58 p.m.

Aye: Skwarczynski, Allen, Cronin, Clucas, Karceski, Thompson, Satorius

Motion Carried at 6:58 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary

**Minooka Elementary School District 201**  
**Board of Education Meeting Minutes**

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Regular Meeting

Monday, January 22, 2018

Minooka School District Board Room

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas  
Ed Cronin  
Andy Karceski  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

**1. Call to Order**

The meeting was called to order at 7:03 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Julia & Brian Bell, Heather & Edward Boswell, Christina & Anthony Reiter, Julie & Bob Lechelt, Rebecca Zackavec, Bob & Sherri Laxyton, Al Gegenheimer, Teresa Miller, Amber Haas, Jenny Lindsey, Jennamarie Lopez, Kelly Duffy, Susan Sabella, Natalie Baxter, Sarah Massey, Jason Finkelstein, Sarah Monroe, Kathleen Chesareck, Jeana Pekol, Jackie Harig, Monica Totoro, Adrienne McKerrow, Mike Siracusa, Gina Ruggeri, Anna Martinkus, Dustin Heap, Joanna Bokholdt, Kathleen Cheshareck, Tiffany Staab, Aaron Souza, Allison Selk, Sara Piotrowski and Jill Lustik. Moved by Clucas, seconded by Thompson to approve the agenda as presented.

Aye: Clucas, Thompson, Allen, Cronin, Karceski, Skwarczynski, Satorius

Motion Approved.

**2. Public Comments and Recognitions**

**2.01 Comments from Employees and the Public**

The Students of the Month were honored by the Board of Education and students read their speeches to the Board.

Referendum Committee Member Sara Piotrowski asked for the Board's support in the referendum campaign.

Denise Klein addressed the Board with her concerns regarding the referendum. She asked for more information regarding the proposed new building(s).

**3. Consent Agenda**

Moved by Clucas, seconded by Allen to approve the revised list of bills, minutes from December 18, 2017 regular board meeting, treasurer's report, destruction of the closed session recordings from January 2015, FOIA requests, PMA Securities Financial Advisory Agreement, Board Policy 5:185 Family and Medical Leave (first reading), Semi-Annual Review of Closed Session Minutes as presented.

Aye: Clucas, Allen, Cronin, Karceski, Skwarczynski, Thompson, Satorius

Motion Approved.

Moved by Skwarczynski, seconded by Thompson to approve the personnel report as presented.  
Aye: Skwarczynski, Thompson, Allen, Clucas, Cronin, Karceski, Satorius  
Motion Approved.

Moved by Skwarczynski, seconded by Allen to approve the Pro-Motion Business Proposal after an evaluation after a year as presented.  
Aye: Skwarczynski, Allen, Clucas, Cronin, Karceski, Thompson, Satorius  
Motion Approved.

#### **4. Discussion and Information Items**

##### **4.01 School Improvement Plan Presentations**

Principal Terri Miller, Teachers Amber Haas, Jenny Lindsey, Jennamarie Lopez, Kelly Duffy and Susan Sabella presented Minooka Primary Centers School Improvement Plan to the Board.

Principal Sarah Massey, Assistant Principal Jason Finkelstein & Adrienne McKerrow, Teachers Mike Siracusa, Anna Martinkus, Dustin Heap & Joanna Bokholdt presented Minooka Junior High School Improvement Plan to the Board.

Minooka Junior High School shared with the Board that 8th Grade Graduation will be held on May 22, 2018 and practice will be on May 21, 2018.

##### **4.02 Student Information System Evaluation**

Dr. Ruland & Aaron Souza shared their presentation with the Board regarding replacing Teacherease with another system. They stated that the other two systems they were looking at was Skyward and Powerschool. The system that they would be in favor of is Powerschool with a cost of \$35,000 more a year with also a start up fee of \$49,000.

#### **5. Action Items**

##### **5.01 Amendment to STR Architect Contract**

Moved by Clucas, seconded by Allen to approve the amendment to STR Architect Contract as presented.

Aye: Clucas, Allen, Cronin, Karceski, Skwarczynski, Thompson, Satorius  
Motion approved.

##### **5.02 Approval of contract with Trane for retrofit and ongoing maintenance of the chiller at Minooka Junior High School**

Moved by Karceski, seconded by Thompson to approve the contract with Trane for retrofit and ongoing maintenance of the chiller at Minooka Junior High School as presented.

Aye: Karceski, Thompson, Allen, Clucas, Cronin, Skwarczynski, Satorius  
Motion approved.

#### **6. COMMUNICATION**

##### **6.01 Administrative Reports**

###### **Dr. Ruland Report**

- Dr. Ruland had a discussion with the Board regarding cursive writing.

###### **Dr. Monn Report**

- Dr. Monn updated the Board on the Springfield actions with school financing.
- Dr. Monn updated the Board on TIF and EDPA distributions.

## **6.02 Board Topics**

None

### **7. Executive Session**

Moved by Thompson seconded by Skwarczynski to go into closed session to discuss the appointment, employment, compensation, discipline, performance, and/or dismissal of employees, negotiations, the purchase of real property, confidential student matters, and/or litigation.

Motion Carried at 10:01 p.m.

Aye: Thompson, Skwarczynski, Allen, Clucas, Cronin, Karceski, Satorius

Motion Carried

Moved by Clucas, seconded by Karceski to returned to open session at 11:05 p.m.

Aye: Clucas, Karceski, Allen, Cronin, Thompson, Skwarczynski, Satorius

Motion Carried

### **8. Action as a result of Executive Session**

Moved by Thompson, seconded by Clucas to approve the amendment to administrator employee contract as presented.

Aye: Thompson, Clucas, Allen, Cronin, Karceski, Skwarczynski, Satorius

Motion approved.

Moved by Skwarczynski, seconded by Allen to approve the settlement agreement of Summit Risk Insurance as presented.

Aye: Skwarczynski, Allen, Clucas, Cronin, Karceski, Satorius

Nay: Thompson


Motion approved.

### **9. Adjournment**

Moved by Skwarczynski, seconded by Karceski to adjourn the regular meeting at 11:09 p.m.

Aye: Skwarczynski, Karceski, Allen, Clucas, Cronin, Thompson, Satorius

Motion Carried at 11:09 p.m

  
James E. Satorius, President

  
Al Skwarczynski, Secretary