

**Minooka Elementary School District 201**  
Board of Education Meeting Minutes

Committee of the Whole  
District Office Board Room

Monday, June 18, 2018

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas  
Ed Cronin  
Andy Karceski  
Al Skwarczynski  
James Satorius

**ABSENT:**

Renee Thompson

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Kevin Smith, Sarah Piotrowski, and Lori Shanholtzer.

**2. Public Comment**

None

**3. Review of the Agenda**

- 3.01 Personnel** - Dr. Monn reviewed the personnel report with the Board. He stated that he is holding off opening up any new positions until we have more information regarding our enrollment figures after our online registration process is open to parents.
- 3.02 Notice of FOIA Requests** - none
- 3.03 Prevailing Wage Ordinance** - Dr. Monn stated that all units of government in Illinois must annually adopt the Prevailing Wage ordinance. Every year we approve the documentation from our Regional office and will serve as our District's compliance.
- 3.04 Approval of Collective Bargaining Agreement with the Minooka Elementary Education Association** - Dr. Monn shared the final MEEA bargaining agreement with the Board for approval. A copy of the agreement can be found on the electronic board packet.
- 3.05 First Reading of New Board Policy 6:135** - Dr. Ruland presented board policy 6:135 Accelerated Placement Program with the Board.

**4. Transportation - Update**

Dr. Monn shared information from his meeting with Zonar Co. regarding a GPS System for transportation department. He stated that he may bring to the July board meeting for approval.

**5. Operations and Maintenance - Update**

Kevin Smith reported on the following items:

- He reported that summer work is going good and life safety work has started.
- He reported that he is looking into possibly adding new chillers to the ones that are getting old. He will discuss with Dr. Monn.
- He reported to the Board about the damage we are having to current chillers at Walnut Trails and Aux Sable. Looking into ways to avoid having issues with.

**6. Technology – Update**

No report

**7. Board of Education Topics**

No report

**8. Executive Session**

Moved by Skwarczynski, seconded by Allen to go into closed session to discuss the appointment, employment, compensation, discipline, performance, and/or dismissal of employees, negotiations, the purchase of real property, confidential student matters, and/or litigation.

Motion Carried at 6:33 p.m.

Aye: Skwarczynski, Allen, Clucas, Cronin, Karceski, Satorius

Motion Carried

Moved by Clucas, seconded by Karceski to return to open session at 6:57 p.m.

Motion Carried at 6:57 p.m.

Aye: Clucas, Karceski, Allen, Cronin, Skwarczynski, Satorius

Motion Carried

**9. Adjourn**

Moved by Skwarczynski, seconded by Allen to adjourn the Committee of the Whole Meeting at 6:59 p.m.

Aye: Skwarczynski, Allen, Clucas, Cronin, Karceski, Satorius

Motion Carried at 6:59 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary

**Minooka Elementary School District 201**  
Board of Education Meeting Minutes

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Regular Meeting

Monday, June 18, 2018

District Office Board Room

**MEMBERS PRESENT:**

Vicki Allen  
John Clucas  
Ed Cronin  
Andy Karceski  
Al Skwarczynski  
James Satorius

**ABSENT:**

Renee Thompson

**1. Call to Order**

The meeting was called to order at 7:03 p.m. by President James Satorius. Roll call was answered as indicated. Others present were: Kris Monn, Joshua Ruland, Sara Piotrowski, Kelly Clucas, Marie Clucas, Amber Haas, Jenny Lindsey, Kevin Smith, Teri Miller, Denise Klina, and Lori Shanholtzer.

Moved by Skwarczynski, seconded by Karceski to approve the agenda as presented.

Aye: Skwarczynski, Karceski, Allen, Clucas, Cronin, Satorius

Motion Approved.

**2. Public Comments and Recognitions**

**2.01 Comment from the Employees and the Public**

Community Member Denise Kalina addressed the Board asking if there has been a plan developed regarding the bullying situation that was discussed at the previous board meeting.

**3. Consent Agenda**

Moved by Clucas, seconded by Allen to approve the list of bills, minutes from the May 21, 2018 regular board meeting, treasurer's report, destruction of the closed session recordings from June 2016, and FOIA Requests, and prevailing wage ordinance as presented.

Aye: Clucas, Allen, Cronin, Karceski, Skwarczynski, Satorius

Motion Approved.

Moved by Skwarczynski, seconded by Allen to approve the personnel report as presented.

Aye: Skwarczynski, Allen, Cronin, Karceski, Satorius

Abstain: Clucas

Motion Approved.

**4. Discussion and Information Items**

**4.01 Strategic Planning Process**

In early June 2018 our Strategic Planning Team met for the final time to consider feedback received from our stakeholders on the draft of our Strategic Plan. After the Team discussed the feedback and made final edits final, CEC Facilitator Perry Soldwedel developed the Strategic Plan in draft form for the Board's consideration. Dr. Monn presented the Draft Strategic Plan at the board meeting and thanked the members of the Strategic Planning Team that put in many hours of time and effort to collaborate on this project to provide a vision and direction for our District for years to come. It will be presented at the July board meeting for approval.

#### **4.02 School Improvement Plan - Minooka Primary Center**

Minooka Primary principal Teri Miller and teachers Amber Haas and Jennifer Lindsay presented Minooka Primary Center's school improvement plan.

#### **4.03 Spring NWEA MAP Assessment Results**

Dr. Ruland shared data from the NWEA MAP Assessments results. Detailed information can be found in the electronic board packet.

### **5. Action Items**

#### **5.01 Approval of Collective Bargaining Agreement with the Minooka Elementary Education Association**

Moved by Allen, seconded by Skwarczynski to approve the Collective Bargaining Agreement with the Minooka Elementary Education Association as presented.

Aye: Allen, Skwarczynski, Cronin, Karceski, Satorius

Abstain: Clucas

Motion approved.

#### **5.02 First Reading of New Board Policy 6:135**

Moved by Clucas, seconded by Allen to approve the first reading of new board policy 6:135 as presented.

Aye: Clucas, Allen, Cronin, Karceski, Skwarczynski, Satorius

Motion approved.

### **6. COMMUNICATION**

#### **6.01 Administrative Reports**

##### **Dr. Ruland Report**

Dr. Ruland shared information regarding Fine Arts scheduling for the 2018-2019 school year. He stated that the team is looking into different options and will report back to the Board.

Dr. Ruland shared information regarding the three summer school programs. (Dive Into Summer, Jump Start, Enrichment Program)

##### **Dr. Monn Report**

Dr. Monn shared information and cost regarding having a demographer prepare enrollment projections. After discussion the Board decided to stay with the projections that Dr. Monn has calculated instead of having the cost of a demographer.

Dr. Monn stated that August 20, 2018 is the deadline if the Board decides to put a Referendum on the ballot for the November election.

Dr. Monn stated that he will have a preliminary 2018-2019 budget ready at the July board meeting.

#### **6.02 Board Topics**

None.

### **7. Executive Session**

None

**8. Action as a result of Executive Session (no executive session was held)**

**8.01 District Personnel and Administrative Salaries for 2018-2019**

Moved by Clucas, seconded by Skwarczynski to approve District Personnel and Administrative Salaries for 2018-2019 as presented.

Aye: Clucas, Skwarczynski, Allen, Cronin, Karceski, Satorius

Motion approved.

**8.02 Amendment to Superintendent Contract to increase salary for 2018-2019**

Moved by Skwarczynski, seconded by Clucas to approve the Amendment to Superintendent Contract to increase salary for 2018-2019 as presented.

Aye: Skwarczynski, Clucas, Allen, Cronin, Karceski, Satorius


Motion approved.


**9. Adjournment**

Moved by Clucas, seconded by Allen to adjourn the regular meeting at 8:20 p.m.

Aye: Clucas, Allen, Cronin, Karceski, Skwarczynski, Satorius

Motion Carried at 8:20 p.m

  
James E. Satorius, President

  
Al Skwarczynski, Secretary